

## For answers to your questions

If you have a question and are unsure about whom to call, it is often easiest to start with one of the principals, and he/she will direct you. And don't forget the Student-Parent Handbook, which contains most school policies and practices. Meanwhile, here are contacts for frequently asked questions.

- Questions about school philosophy or policy  
Andy Abbott, head of school, at 314/993-4040, ext. 282, or [aabbott@jburroughs.org](mailto:aabbott@jburroughs.org)
- Questions about the academic program  
Chris Front, director of academics, at 314/993-4040, ext. 349, or [cfront@jburroughs.org](mailto:cfront@jburroughs.org)
- Primary contact to whom you can take questions concerning your child  
Your child's advisor at the phone number/e-mail listed online and in the back of the Buzz Book
- General questions about your child or his/her schedule  
Julie Harris, principal for grades 7 and 8, at 314/993-4040, ext. 219, or [jharris@jburroughs.org](mailto:jharris@jburroughs.org)  
Scott Deken, principal for grades 9 and 10, at 314/993-4040, ext. 326, or [sdeken@jburroughs.org](mailto:sdeken@jburroughs.org)  
Jennifer Salrin, principal for grades 11 and 12, at 314/993-4040, ext. 325, or [jsalrin@jburroughs.org](mailto:jsalrin@jburroughs.org)
- Specific questions about a particular class or athletic team  
Your child's teacher or coach at the phone number/e-mail listed online and in the back of the Buzz Book
- Unusual absence for your child that may not be excused, such as family travel  
The appropriate principal
- Absence that will be excused (e.g., a doctor's appointment) or to report your child absent or late  
Before 7:45 a.m., call 314/993-4045, press 0, and leave a message  
After 7:45 a.m., call 314/993-4040 and speak with the receptionist
- Homework information if your child is ill  
Your child's teachers (phone number/e-mail listed online and in the back of the Buzz Book)
- To get a message to your child during the school day  
The receptionist at 314/993-4040
- Questions about athletic program or to have your child excused for an extended time from physical education or athletics  
Peter Tasker, athletic director, at 314/993-4040, ext. 217, or [ptasker@jburroughs.org](mailto:ptasker@jburroughs.org)
- Athletic schedules  
[JBS website \(www.jburroughs.org\)](http://www.jburroughs.org) and click on "Athletics"
- Questions about the curriculum in a specific subject  
Department chair as listed online and in the Buzz Book
- Questions about special learning needs or about the services provided by the academic support department  
Paul Knight, chair of the academic support department, at 314/993-4040, ext. 336, or [pknight@jburroughs.org](mailto:pknight@jburroughs.org)
- Health concerns  
Casie Tomlinson, school nurse, at 314/993-4040, ext. 209, or [ctomlin@jburroughs.org](mailto:ctomlin@jburroughs.org)
- Questions about parenting or personal counseling for your child  
Jennifer Jones, director of wellness and personal counseling/counselor for grades 7, 9 and 11, at 314/993-4040, ext. 323, or [jjones@jburroughs.org](mailto:jjones@jburroughs.org)  
Sally Kilbride, counselor for grades 8, 10 and 12, at 314/993-4040, ext. 317, or [skilbride@jburroughs.org](mailto:skilbride@jburroughs.org)
- College counseling  
Nanette Tarbouni, director of college counseling, at 314/993-4040, ext. 281, or [ntarbouni@jburroughs.org](mailto:ntarbouni@jburroughs.org)

- Library resources available to students and parents  
Linda Mercer, library chair, at 314/993-4040, ext. 238, or [lmercerc@jburroughs.org](mailto:lmercerc@jburroughs.org)
- Diversity initiatives, policies or programs  
Daniel Harris, director of diversity and multi-cultural education, at 314/993-4040, ext. 221, or [dharris@jburroughs.org](mailto:dharris@jburroughs.org)
- Community service program  
Rachael Barnes, faculty sponsor of the Montgomery Plan, at 314/993-4040, ext. 335, or [rbarnes@jburroughs.org](mailto:rbarnes@jburroughs.org)
- Questions about bills, payments or re-enrollment  
Laura Placio, business manager, at 314/993-4040, ext. 235, or [lplacio@jburroughs.org](mailto:lplacio@jburroughs.org)
- Questions about admissions or tuition aid  
Caroline LaVigne, director of admissions and tuition aid, at 314/993-4040, ext. 227, or [clavigne@jburroughs.org](mailto:clavigne@jburroughs.org)
- Parking or the use of facilities  
Ed Philipp, director of plant operations, at 314/993-4040, ext. 444, or [ephilipp@jburroughs.org](mailto:ephilipp@jburroughs.org)
- School lunches and food services for a meeting or special event  
Shelli Pate, Sage Food Services, at 314/993-4040, ext. 243, or [sage@jburroughs.org](mailto:sage@jburroughs.org)
- Annual Fund and fund raising  
Lane O'Shea, director of development and alumni programs, at 314/993-4040, ext. 256, or [loshea@jburroughs.org](mailto:loshea@jburroughs.org)
- School publicity, special events or communications (including the website)  
Ellen Bremner, director of communications and community relations, at 314/993-4040, ext. 355, or [ebremner@jburroughs.org](mailto:ebremner@jburroughs.org)
- Parent involvement/volunteering at the school  
Anne Bishop, president of the Parents Council, at 314/330-7856 or [annerochellebishop@gmail.com](mailto:annerochellebishop@gmail.com)
- Events on campus  
Burroughs website ([www.jburroughs.org](http://www.jburroughs.org)) and click on "Calendars"
- Questions that do not fit into any of these categories  
[jbassist@jburroughs.org](mailto:jbassist@jburroughs.org)